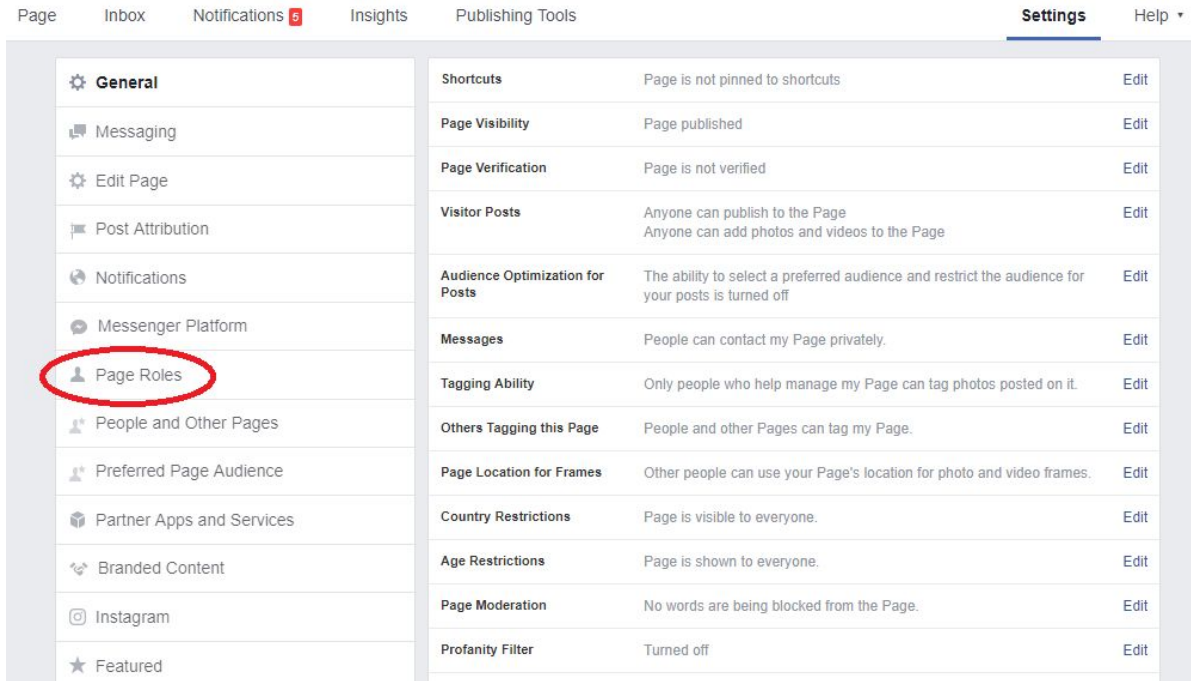
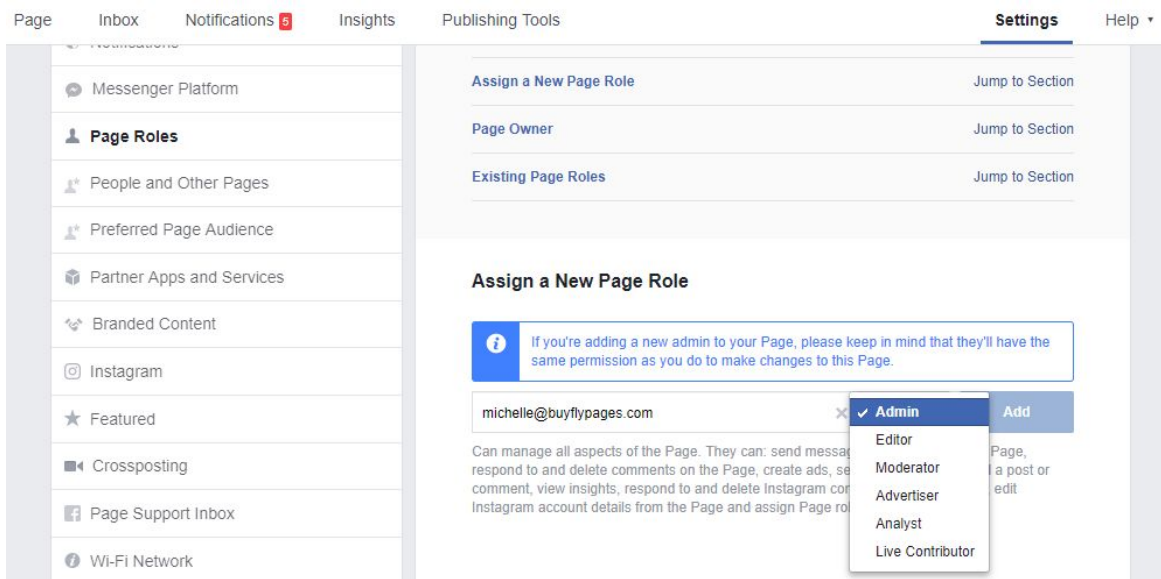


Step-by-Step Guide to give Fly Pages Facebook Page Admin Access

1. Go to your page and click on “Settings” and then “Page Roles.”



2. Under “Assign a New Page Role” add the email michelle@buyflypages.com and select “Admin” as the Page role.



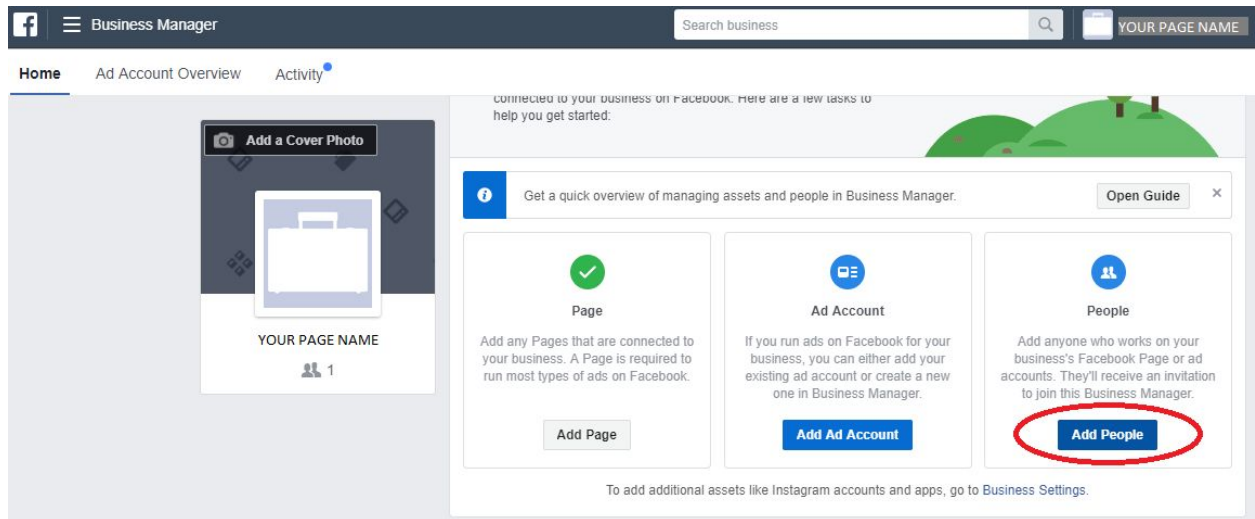
Fly Pages will now have access to post and schedule content, monitor your notifications, respond to messages and create and manage ads on your page’s behalf.



Step-by-Step Guide to give Fly Pages Facebook Ads Manager Access With Business Manager

Note: You will need to give Fly Pages page admin access and Ads Manager access so that we can create and manage ad campaigns.

1. Log into your Business Manager account and select “Add People.”





2. Enter “michelle@buyflypages.com,” select “Admin Access” and then click “Add

Add New People [Close]

+

Add people to your business using their email addresses.
Use commas to separate multiple addresses.

michelle@buyflypages.com

Assign the new people a role:

	<input type="radio"/> Employee	<input checked="" type="radio"/> Admin
Be assigned to ad accounts/Pages/other business assets	✓	✓
View Business Settings	✓	✓
Change Business Settings		✓
Add/remove employees		✓
Manage employee permissions		✓
Add Pages/ad accounts/other business assets		✓

Admins have a lot of control over your business and can edit financial information.

Step 1 of 5

Cancel **Add People**

People.”

3. Select the page you are giving Fly Pages access to and then click “Next.”

Assign Pages to stefanieclynes@gmail.com [Close]

To assign Pages to michelle@buyflypages.com select the Pages and choose a role. You can choose a default role, then select all the Pages they will work on.

Search [Filter By: All projects]

1 of 1 Page Selected Default Role: Page advertiser

✓	<u>YOUR PAGE NAME</u>	Page advertiser
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Step 2 of 5

Skip **Next**

4. Select your ad account and then click “Next.”



Assign Ad Accounts to stefanieclynes@gmail.com

To assign ad accounts to michelle@buyflypages.com select the ad accounts and choose a role. You can choose a default role, then select all the ad accounts they will work on.

Search Filter By: All projects

Ad Accounts (0) Default Role: Ad account advertiser

No assets matched your search. Please try again

Step 3 of 5 Skip **Next**

5. Follow prompts for the remaining steps.

6. Fly Pages will receive a request email to your Business Page and Ads Manager. Fly Pages now has access to create and manage ads your behalf of your page.



You've been given access to .YOUR PAGE NAME

.YOUR PAGE NAME has given you access to.YOUR PAGE NAME business on Facebook so you can help with their Pages, ad accounts and the people who work on them.

Get Started

[Learn More](#)

Everything in One Place

Manage all your Facebook Pages and ad accounts and give people access without sharing login details.

Work Faster and Better

Reduce the time it takes to set up and manage your ad accounts and Pages so it's easier to grow your business.

Increased Control

Clearly see who has access to your Pages and ad accounts, and remove or change their permissions.

